

**LAKE METIGOSHE RECREATION SERVICE DISTRICT**  
**REGULAR MEETING**  
**SERVICE DISTRICT BUILDING**  
**January 11, 2020**

Acting Chairman Jill Watson called the meeting to order at 10:02 AM.

**Members Present:** Val Zwak (via phone), Bryan Schweitzer (via phone), Verdell Lund (via phone), Mike Nehring (via phone), Mike McIntee (via phone), Jill Watson, Brian Jensen

**Members Absent:** Kathy Garbe, Allen Boettcher

**Others Present:** Mike Hall, Chad Strand, Robert Tretebas

Minutes: Chad Strand

Val Zwak made a motion to approve the December 14, 2019 minutes as emailed. Bryan Schweitzer seconded the motion. All in favor. Motion carried.

Financial Report: Chad Strand

- There will be an addition to the bills statement for reimbursement to Mike Hall for water testing of \$180.00.
- The General Fund will end the year with a balance of \$9795.36. Chad recommends holding back \$7000.00 to balance the budget and set aside \$6500.00 for final audit payment in 2020. The O&M Fund underspent its budget and will end the year with \$57,230.40. Val Zwak made a motion to transfer \$2795.36 from the General Fund to the Replacement fund. Mike McIntee seconded the motion. All in favor. Motion carried.

Brian Jensen made a motion to approve the monthly financials and pay the bills as presented. Verdell Lund seconded the motion. All in favor. Motion carried.

Guest Communications: None

Operations Report: Mike Hall

- Cory Miller sent a letter in email format requesting removal of Garbage and O&M fees on one of his lots. Mike Nehring made a motion to terminate one of his two assessments on parcel #02402402555000 effective January 1, 2020. Mike McIntee seconded the motion. All in favor. Motion carried. Chad will write a letter to Cory Miller stating the board's decision based on past policy and send payment of \$721.00 to treasurer for 2020.
- Carbon for lift stations will be ordered at a cost of \$1782 + \$310 shipping.
- 3 HP pumps and panel have been ordered.

Legal Council Report: Bill Hartl - None

Committee Reports:

- Garbage – Jill Watson – Kim Pritchard has requested verbally that her garbage assessment be removed at her personal residence since she also pays a commercial fee for garbage at her business, the Birchwood. Brian Jensen made a motion to have attorney Hartl send a letter to Kim stating our policy on residential assessments for garbage. Mike McIntee seconded the motion. All in favor. Motion carried.
- Evaluation/Interview – Bryan Schweitzer – None

- Financial – Mike Nehring – None
- Sewer – Verdell Lund – None
- Assessments – Allen Boettcher - None
- Policy – Kathy Garby – None
- State Grant & Research – Verdell Lund – None

Other Communications:

None

Old Business:

- Update on chair and co-chair length of term. Will be discussed next month.

New Business:

- Mike Nehring briefed the board on the NDIRF letter received requesting that we select an agent for the upcoming July 1 NDFT policy renewal. Julie Knutson currently handles our inland marine. Val Zwak made a motion to name Julie Knutson as agent of record. Bryan Schweitzer seconded the motion. All in favor. Motion carried. Chad will respond to NDIRF with the selected agent information.

Meeting adjourned at 10:36 AM

Chad Strand  
Secretary/Treasurer