

**LAKE METIGOSHE RECREATION SERVICE DISTRICT**  
**REGULAR MEETING**  
**SERVICE DISTRICT BUILDING**  
**July 8, 2017**

Chairman Valerie Zwak called the meeting to order at 10:00 AM.

**Members Present:** Valerie Zwak, Sam Law by phone, Mike McIntee, Brian Jensen, Verdell Lund, Kathy Garbe & Mark Adams.

**Members Absent:** Mike Nehring and Jill Watson

**Others Present:** Mike Hall, Robert Tretabas, Rick McGee, Reno Strand, Gary Kramlich

Minutes:

Brian Jensen made a motion to approve the June 10, 2017 minutes as emailed. Mike McIntee seconded the motion. Motion carried.

Financial Report: Reno Strand

Mark Adams made a motion to approve the monthly financials as presented and pay the bills for July. Mike McIntee seconded the motion. Motion carried.

Operations Report: Mike Hall

- One sewer line break was repaired on Squaw Point
- Dakota Concrete has submitted a bid for manhole cement work at \$2300 per manhole.
- New air release valve probably had real benefit on bridge project area. Will continue to monitor for future update.
- Pressure lines have all been flushed prior to the fourth of July.
- Inspector gave clean report on lagoon.
- Birchwood RV Park needs plan and must visit with Roland Twp.
- Behm's Lot 76 letter discussed, Mike called Behm and all is okay, told him there was not an assessment on lot 76, they have 2 hookups on lot 77 & 78
- Another hookup on schedule for Voellers Addition.
- Need sewer machine that could reach 200 feet to be able to clean gravity lines, cost \$3400.00.
- Reviewed cost estimate for Lift Station B.

Mike McIntee made a motion to purchase this sewer machine as soon as possible for \$3400.00 out of equipment fund. Brian Jensen seconded the motion. Motion carried.

Val Zwak appointed a committee of Mark Adams, Verdell Lund, Mike McIntee and Brian Jensen to meet with contractors to review and negotiate bids on lift station B.

Kathy Garbe made a motion that if bids come in under \$100,000 for lift station B, this committee has board approval to go forward with lift station B project.

Mike McIntee made a motion to approve repairs and update for lift station C for \$ 58,667.56. Mark Adams seconded the motion. Motion carried.

Legal Council Report: Rick McGee

- Discussed the need to update the district's manual to include matters concerning part time employees. The committee previously appointed to do this will continue to work on it.

Committee Reports:

- Garbage – No complaints.
- Evaluation/Interview – None
- Financial – None
- Sewer – None
- Assessments – None
- Policy – None
- State Grant – Verdell still working on.

Gary Kramlick joined meeting at 11:15 AM representing Jerry Harris and Birchwood Golf Course and RV campground. The Board explained that he and Jerry need to go before Roland Township as their first step before coming to the LMRSD. Mr. Kramlick requested if the district was interested in purchasing the Birchwood Golf Course from Jerry Harris. He was informed that under state law the district was not permitted to make such a purchase.

Other Communications: None

Old Business:

- Mike Nehring is still reviewing insurance provider information.

New Business:

- Mark Adams made a motion to have Chad Strand's name added to bank authorization at State Bank of Bottineau so that he can sign for all financial transactions. Verdell Lund seconded the motion. Motion carried.
- Sam Law and Finance committee will meet with Chad Strand in next few weeks to work on budget for first reading at August 12 meeting.

Meeting adjourned at 11:50AM.

Reno Strand  
Acting Secretary/Treasurer