

**LAKE METIGOSHE RECREATION SERVICE DISTRICT  
REGULAR MEETING  
SERVICE DISTRICT BUILDING  
May 13, 2017**

Chairman Valerie Zwak called the meeting to order at 10:00 AM.

**Members Present:** Valerie Zwak, Jill Watson, Sam Law, Mike McIntee, Dale Henry, Brian Jensen, Mike Nehring, Verdell Lund, Mark Adams.

**Members Absent:**

**Others Present:** Mike Hall, Robert Tretabas, Chad Strand, Mike Manston (The Mirror), Brian Hiles (Ulteig Engineers Inc.)

Minutes:

Mark Adams made a motion to approve the April 8, 2017 minutes as corrected. Dale Henry seconded the motion, motion carried.

Financial Report: Chad Strand

- 2009 Lagoon bond will be paid off in full this month. Prepayment will save LMRSD \$36,715.
- Budget Transfers were completed.

Mike McIntee made a motion to remove reporting the recurring payroll, accounting and legal amounts from the *Bills to Be Paid* report each month as these items have all been previously approved. Dale Henry seconded the motion, motion carried.

Mike Nehring made a motion to approve the monthly financials as presented and pay the bills. Dale Henry seconded the motion, motion carried.

Guest Communications: Brian Hiles of Ulteig Engineers Inc.

- Gave a brief update on the engineering of Lift Station B and Bridge projects as well as description of engineering costs incurred. Design, plans and specs have been completed and are being reviewed by the ND Department of Health. Modeling is nearly completed and a presentation will be given at the annual meeting in June.
- Discussed possible funding sources for future projects of Infrastructure Improvements (see attached).
- Brian will meet with Mike and Robert regarding a Capital Improvement Plan (CIP) for future projects.

Operations Report: Mike Hall

- Lift Station B-12 pump bearings are going out and pump will be ordered at a cost of \$5492.06.
- Were able to discharge Lagoons 2A and 3A because of high snow amounts this year.
- Will keep the board informed of any further issues regarding number of RVs per lot. If topic comes up at Township meeting, Mike will inform the board so that LMRSD has representation regarding such.
- Water samples were submitted with results tallied. Numbers are available for review in Mike's office.
- Lift stations are now hooked up with AT&T because of SRT's discontinuance of service. New phone will be purchased if contract can go month to month.
- Will look into getting one local insurance agent to cover all insured property of LMRSD.

Legal Council Report: Rick McGee

- None

Committee Reports:

- Garbage – Jill visited with Doug on some minor issues.
- Evaluation/Interview – None
- Financial – None
- Sewer – None
- Assessments – None
- Policy – None
- State Grant – None

Communications:

- Reno Strand informed the board that he will be stepping aside immediately due to health reasons. Secretary/Treasurer duties will be continued by Chad Strand and his firm. An updated engagement letter will be prepared.
- First District Health responded with a letter regarding the RV units.

Old Business:

- Cement around the manhole covers – still waiting for a quote from PCS, Inc.
- Jerry Harris – will need to contact the board if he wants to pursue hooking into the sewer system.
- Annual Meeting – annual letter will be updated and posted on the website.

New Business:

- Research Committee – tabled until after annual meeting

Meeting adjourned at 11:18 AM.

Chad Strand  
Secretary/Treasurer