

LAKE METIGOSHE RECREATION SERVICE DISTRICT
REGULAR MEETING
Service District Building
May 8, 2021

Chairperson Kathy Garbe called the meeting to order at 10:00 AM.

Directors Present: Kathy Garbe, Valerie Zwak, Bryan Schweitzer, Mike McIntee, Jill Watson, Allen Boettcher, Mike Nehring (virtual), Verdell Lund, Randy Conway (virtual)

Directors Absent: None

Others Present: Mike Hall, Chad Strand, Robert Tretebas, Bill Hartl (virtual)

Approval of Agenda:

Valerie Zwak made a motion to approve the updated agenda for today's meeting. Bryan Schweitzer seconded the motion. All in Favor. Motion Carried.

Minutes:

Valerie Zwak made a motion to approve the April 10, 2021 minutes as emailed. Jill Watson seconded the motion. All in favor. Motion carried.

Financial Report: Chad Strand

Mike McIntee made a motion to approve the monthly financials and pay the bills as presented. Bryan Schweitzer seconded the motion. All in favor. Motion carried.

Guest Communications: None

Operations Report: Mike Hall

- Grease traps were installed at Lake House and will check on the Christian Center's status.
- Continued with line flushing and spring maintenance.

Legal Council Report: Bill Hartl

- Working on well-agreement with Rural Fire Department and SRT.

Committee Reports:

- Garbage – Jill Watson – No report
- Evaluation/Interview – Bryan Schweitzer – No report
- Financial – Mike Nehring – Mike suggested that we move maturing CD's to short term. No motion necessary as Chad has banking authority to make these decisions.
- Sewer – Verdell Lund – No report
- Assessments – Allen Boettcher – No report
- Policy – Mike McIntee – No report
- State Grant & Research – Verdell Lund – No report
- Fraud Prevention – Mike Nehring/Chad Strand – No report

Other Communications:

- Kristy Erickson letter
 - Two separate parcels with services under the present ordinance stills requires 2 separate assessments. Bill Hartl will respond to the Erickson's with a letter stating such.

Old Business:

- Committee report on Wold Engineering PC
 - Meeting with Wold's revealed that they would be accessible if needed for any new projects.
 - Val Zwak made a motion to keep the primary engineering firm as Ulteig Engineering and to strike from old business the committee report about possibly engaging Wold Engineering PC as primary. Allen Boettcher seconded the motion. Roll call vote:
 - McIntee – Abstain
 - Watson – Yes
 - Lund – Yes
 - Boettcher – Yes
 - Zwak – Yes
 - Schweitzer – No
 - Garbe – Yes
 - Conway – Abstain
 - Nehring – No
 - Motion carries.
- Lake House assessments
 - Discussion on how separate business assessments in same location are handled. No action taken.
- Annual letter
 - Website has been updated and letters will go out for annual meeting.
- Ordinance/assessment committee update – will continue to work with legal on refining and/or updating the ordinances and policies. Committee will furnish the board with any changes/recommendations in the future.

New Business:

- The following board members' terms are up: Lund, Boettcher, Nehring
 - All members will run again.(Strand had to leave the meeting, so remaining minutes taken by Garbe)

Chad Strand
Secretary/Treasurer

- Summary of meetings with engineering firms: Moore, Ulteig, and Wold
 - Mike McIntee made a motion that LMRSD enter in a contract with Ulteig Engineering to create a preliminary design (engineering report) for Lift Station D project not to exceed \$7,500.
 - Mike amended his motion. He added, also for the authorization to sign the contract.
 - Valerie Zwak seconded the motion. Roll call vote:

McIntee. – yes	Lund - yes
Watson – yes	Boettcher – yes
Zwak – yes	Schweitzer – yes
Nehring. – yes	Conway – yes

Garbe - yes

Motion carried.

- Mike McIntee made a motion to enter in a contract with Moore Engineering for a design to rehabilitate Lift Station A, not to exceed \$18,500. Jill Watson seconded the motion.

Roll call vote:

McIntee. – yes

Lund – yes

Watson – yes

Boettcher – yes

Zwak – yes

Schweitzer – yes

Nehring. – yes

Conway – yes

Garbe - yes

Motion carried.

- Annual meeting - It was decided to make sure the chairs at the Annual Meeting in June be spaced for social distancing and that hand sanitizer be available at the registration table.
 - Bob will print the election ballots and Jill will serve as one of the judges to count votes.

Other Business: None

Meeting adjourned at 11:50 AM

Next regular meeting and Annual meeting will be June 12th, 10:00 AM at the Quilt Inn and Suites.

Assistant Secretary

Kathy Garbe

- Garbe – Yes
- McIntee – Yes
- Boettcher – Yes
- Lund – Yes

Schweitzer – Yes
Watson – Yes
Nehring – Yes
Zwak - Yes