

**LAKE METIGOSHE RECREATION SERVICE DISTRICT  
REGULAR MEETING  
SERVICE DISTRICT BUILDING  
September 9, 2017**

Acting Chairman Sam Law called the meeting to order at 10:02 AM.

**Members Present:** Sam Law, Brian Jensen, Verdell Lund, Kathy Garbe, Mike McIntee, and Jill Watson

**Members Absent:** Mike Nehring, Valerie Zwak, Mark Adams

**Others Present:** Mike Hall, Rick McGee, Chad Strand, Robert Tretabas, Mike Manston (The Mirror)

Minutes:

Jill Watson made a motion to approve the August 12, 2017 minutes as emailed. Brian Jensen seconded the motion. Motion carried.

Financial Report: Chad Strand

Kathy Garbe made a motion to add the Johnson Hoe Service bill of \$30,000 (materials for Lift Station B) to the list of bills to pay this month. Mike McIntee seconded the motion. Motion carried. Brian Jensen made a motion to approve the monthly financials as presented and pay the bills for September. Jill Watson seconded the motion. Motion carried.

Operations Report: Mike Hall

- Estimate given by Larry Haugen to paint shop door for \$500. Will proceed forward with this.
- 75 floats (\$23.25) were ordered.
- 27 Million gallons of lagoon capacity right now leaving us with 10% excess capacity. Knowing these numbers will assist with future planning.
- Verdell Lund made a motion to send a bill of \$394.05 each to Lake Metigoshe Improvement Association and Roland Township for their share of this year's water sampling. Jill Watson seconded the motion. Motion carried.
- NCE power issue at site C80 –Power had been shut off, so meter was placed on the house.

Legal Council Report: Rick McGee

- Garbage contract was discussed.

Committee Reports:

- Garbage – No report
- Evaluation/Interview – Employee evaluations were completed by Mike Hall. Robert Tretabas is working on attaining his plumbing license. Verdell Lund made a motion to approve the evaluations as submitted. Jill Watson seconded the motion. Motion carried. Permanent evaluations will be kept at Strand's office under their record retention policy.
- Financial – 2018 budget was presented.
- Sewer – No report
- Assessments – No report
- Policy – No report
- State Grant – No report

Other Communications:

- Mike McIntee and Valerie Zwak met with NCE to see if there would be any cost saving opportunities for the service district. Discounts were not available; however NCE recommended the possibility of combining some meters which could become significant savings through time. Mike Hall will look at the feasibility of combining certain meters and give a report at the October meeting.

Old Business:

- No response yet from the certified letter sent to Randolph Flynn. As per the letter, the electric will be unhooked as of October 1.
- The garbage contract with DSM Inc. was reviewed. Mike McIntee made a motion to approve the three year garbage contract as prepared by legal counsel and signed by both parties. Brian Jensen seconded the motion. Motion carried.

New Business:

- The 2018 budget was presented. There will be a \$5.00 annual increase to property owners with a garbage assessment. Brian Jensen made a motion to approve the first reading of the budget. Verdell Lund seconded the motion. Motion carried.
- Upon second reading of the 2018 budget, Mike McIntee made a motion to approve the 2018 final budget. Kathy Garbe seconded the motion. Motion carried.

Meeting adjourned at 11:12AM.

Chad Strand  
Secretary/Treasurer